

SOUTH AFRICAN FIELD TARGET AIRGUN ASSOCIATION

CONSTITUTION

(Drawn up 2005/4)SAFTAA-Rev 4

1. The Association shall be known as the **South African Field Target Airgun Association** (SAFTAA being an accepted acronym for the above) hereinafter referred to as the "Association".
2. The objectives of the Association are:
 - (a) To support, encourage and promote field target shooting and all aspects of outdoor air rifle shooting
 - (b) To promote the safe use of air rifles and air pistols.
To encourage and help (where required) the formation and
 - (c) development of new air rifle / field target clubs within the provinces of South Africa
To promote the use of competition and safety rules for the
 - (d) sport of field target shooting and other outdoor air rifle competitions as set by the Association for events
To co-operate with and to support any other shooting, sporting, or associated body on matters of mutual interest to
 - (e) achieve any of the foregoing objectives, but without such co-operation infringing in any way upon the independence of the Association or its member clubs
 - (f) To use the national rules for competitions where scores are submitted to the national association for grading purposes
3. The Association will provide, as a minimum, the following:
 - (a) A forum for the discussion of national and local airgun shooting issues
 - (b) A framework of rules for the competitions shot within South Africa
 - (c) A competitions calendar
 - (d) Distribution of competition results
4. Clubs that meet with the approval of the Association's committee, and who have at least six paid up SAFTAA members, may apply for membership of the Association. Member clubs are invited to join the competition calendar and should, if circumstances allow, host at least one open event each year, even if there is not a full, normal course of fire. In applying for membership, clubs/provinces accept the Association as the governing body for South Africa.

5. Provinces

In order to be recognised as a SAFTAA FT Province, a province needs to have:

- a. At least six SAFTAA members and
- b. At least two FT clubs.

The SAFTAA committee, in consultation with the clubs concerned, will appoint a "provincial secretary" to each province outside of Gauteng.

The provincial secretary will submit a calendar of at least six provincial matches per annum within the province, for approval by the SAFTAA committee, and ensure that all SAFTAA rules are adhered to at provincial matches.

After each provincial match the provincial secretary will record and send scores to the SAFTAA technical officer.

6. The Association will require all members that participate in FT shooting, of affiliated clubs/provinces to be holders of SAFTAA registration cards. Registration cards will not be required for entry to competitions within a club. Non-cardholders will pay a double fee at provincial and national competitions and their scores will not be taken up in the grading system. This will be an interim arrangement until we have clubs formed in all provinces. Only cardholder's scores will be taken in account in our grading system.
7. The Committee shall on proof to its satisfaction and at its absolute discretion have the power to terminate the existing affiliation of any club whose conduct (whether by act or omission) it considers to be contrary to the best interests of the Association, or to the detriment of the sport of shooting. The club concerned should be given the opportunity to appear before the Committee to explain any misconduct.
8. The Committee shall, on proof to its satisfaction and at its absolute discretion, have the power to exclude from all activities, any individual member of an affiliated club, whose conduct (whether by act or omission) it considers to be contrary to the best interests of the Association, or to the detriment of the sport of shooting. The individual concerned shall be given the opportunity to appear before the Committee to explain their actions, accompanied by a representative from their club.

9. The Committee's ruling shall be final in all respects to the administration, and the Committee shall make rules from time to time for the use of the association's rights and property.

(a) The Committee shall also have the right to refuse any club into the association

The Committee may, under circumstances where it feels (b) that such action is warranted, enforce disciplinary procedures of a form as outlined by this association

10. The Executive Council shall consist of the elected committee, two elected members from each registered club.

No decision affecting SAFTAA may be ratified without approval from the executive council as transparency must be evident in all association business. Each executive committee member shall have one vote with the SAFTAA Chairman, the swing vote in the case of a hung decision.

11. The Association shall have a Chairman, Vice-Chairman, Secretary, Treasurer and any other officers that the committee deem necessary. The officers and all committee members shall be fully paid up or life members of affiliated clubs.

The chairman of the committee (SAFTAA National body) may not serve on the committee of a club/province as conflicting interests are likely.

(a) All officers and members of the committee shall be elected annually at the association's delegates meeting.

All members of the committee shall have a single vote, with

(b) the exception of the Chairman who will also have a casting vote

(c) Other Officers may be elected onto the committee at the discretion of the committee

(d) Officers may stand for more than one year if they are willing

(e) Each "Province" may appoint two members to represent them on the executive committee

Where there is only one club in a province the club will

(f) represent the province. As soon as there is more than one

club in a province, the provincial body will be represented on the committee

12. Duties

Committee duties

The primary duty of the committee is to make sure that the organization constitution is upheld, execute agreed upon wishes from its members within the constitutional framework and oversee activities and make resources available to execute its duties.

Chair Person Duties.

The Chair Person shall take accountability for the execution of duties by the executive committee and any other member or club that may be co-opted to perform certain duties. Other duties are as set out below.

- a) The Chairperson will convene and preside at meetings.
- b) The Chairperson will have a vote at meetings and in the case of an equal vote shall have a casting vote.
- c) The Chairperson will be substituted by a Vice-Chairperson in his absence.
- d) The Chairperson will ensure that the activities of individuals, clubs, provinces and the executive council shall not bring the association into disrepute.
- e) The Chairperson shall ensure that all SAFTAA business is done in line with the constitution.
- f) The Chairperson shall chair disciplinary actions against individuals, clubs, provincial bodies, where they have brought SAFTAA into disrepute or their actions are contrary to the requirements of the constitution.
- g) The Chairperson shall approve all official communication to members, clubs and provinces.
- h) The chairperson shall seek and maintain affiliation on behalf of SAFTAA with national/international organizations, whichever is in the association's best interest.

Vice Chairperson duties.

The vice chairperson shall abide by the guidelines stipulated below.

- a) A Vice-Chairperson will act for the Chairperson in his absence.

b) A Vice-Chairperson will convene and preside at Sub-Committee meetings for the Chairperson in his absence.

c) A Vice-Chairperson will have a deliberative vote at Sub-Committee meetings and in the case of an equal vote shall have a casting vote for the Chairperson in his absence.

d) A Vice-Chairperson will execute all duties as decided by the Committee.

e) The Vice Chairperson may assist other council members where such a need arises.

Secretary duties:

The secretary is the official mouthpiece for the organization. Only communication from the secretary will be accepted as a true reflection of decisions at the Association's council meetings.

a) The Secretary will control and manage all administrative affairs.

b) The Secretary will keep on record copies of all correspondence that the Chairperson or a council member attends to in the name of The Association relating to Council matters.

c) The Secretary will record the minutes of all Council meetings and circulate these to the members.

d) The Secretary will record and furnish minutes of Annual General Meetings to all members to reach them not later than thirty (30) days after the Annual general Meeting.

e) The secretary shall publish an annual shooting calendar pertaining to official SAFTAA shoots.

f) The secretary shall invite provinces and clubs to submit to the association, planned events so that it can be placed on the SAFTAA calendar.

Treasurer Duties:

a) The Treasurer will keep a complete set of books of all financial affairs.

b) The Treasurer will compile a Balance Sheet at the end of each financial year and submit an account to the Annual

General Meeting or when requested by the Council.

- c) An annual budget must be presented to the DELEGATES to highlight needs for asset purchase(s) or support membership fee increases.
- d) The treasurer shall ensure that a current bank account is available to manage the financial business of the association.
- e) All requests for finances or financial assistance must be submitted in writing and must be accompanied with a motivation for the need and a minimum of 2 quotes where necessary.
- f) These requests shall be presented to the council for decision making purposes.
- g) Only the treasurer and another elected council member shall have signature rights for withdrawals from the bank account.

Technical Officer Duties:

The technical officer shall ensure that the Field Target rules are in line with general accepted international standards.

- a) The TO shall be responsible for ensuring that all official SAFTAA competitions are run in the spirit of the rules.
- b) The TO shall have the responsibility of match director during a provincial or national event. He may select one member from each province's councils as a jury to adjudicate in matters pertaining to the interpretation of the rules.
- c) The TO shall present written requests for rule amendments to the council for a vote. The council vote will be final.

Developing/liaison officer duties:

The LDO shall actively seek opportunities to promote Field Target shooting in South Africa and where required, work closely with the chairperson to liaise with other air rifle organizations.

- a) The LDO shall present display shoots on behalf of SAFTAA at commercial shows/schools, other venues.
- b) The LDO may co-opt assistance from the council or provincial council members as he sees fit.

- c) The LDO shall keep a name list of interested persons; with contact, numbers to ensure that effective contact and follow up is maintained to ensure growth in the organization.
13. The Committee reserves the right to meet at a mutually agreed time and place. A quorum shall consist of 50% +1 members of the committee, including any two of the following officers Chairman, Vice-Chairman, Secretary or Treasurer, and at least one representative from half the affiliated provinces. SAFTAA Clubs not represented on the committee, may nominate a club member to attend any SAFTAA committee meetings (without voting rights).
14. The Chairman or Secretary shall have the right to call a Special General Meeting on seven days notice, stating the purpose of such an S.G.M. Also the Secretary, upon receipt of a written request signed by six members shall call an S.G.M. on seven days notice. Any such request is to state the reason for a Special meeting to be called.
15. Where there is only one meeting of the committee during the year that meeting shall be known as the DELEGATES MEETING.
16. The Annual Delegates Meeting should be held at the beginning of the year. Any amendments to the Association's Constitution and Rules can be made at this meeting (or an SGM). One month's notice, together with an agenda, shall be sent to the secretary of each member club/province. The accounts will be available for inspection at this meeting.
17. The following business will be transacted at the DELEGATES MEETING.
- (a) Approve the Minutes of the previous year's DELEGATES MEETING
 - (b) Receive the annual accounts and reports from the committee
 - (c) Election of officers
 - (d) Set fees for entry into Provincial events
 - (e) Set local rules and ratify any new ones, including changes to the Constitution
 - (f) Any other business
18. In the event of the Association being wound up and ceasing to exist, the assets thereof shall be realised and after payment of the Associations debts and expenses the balance (if any) shall be distributed in such a manner, as the majority of the member clubs present at a General Meeting shall resolve.
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